

# Chatham Conservation Foundation, Inc.

## Volunteer Service Description

**Volunteer Position Role:** Property Monitor

**Objective:** Help CCF keep an eye on our properties. Complete on the ground property inspections, noting and reporting any stewardship concerns and wildlife observations. Perform basic property maintenance such as picking up trash or maintaining a trail where appropriate and with permission from CCF staff.

**Report to:** Julie Baca, Land Steward

**Location:** Various CCF properties

**Days/Hours:** Twice annually per property

### Skills, Traits, and Interests:

1. Interest and comfort in working outside
2. Ability to walk around and inspect properties on varied terrain
3. Ability and willingness to travel to CCF properties
4. Good record keeping skills
5. Interest and/or skill in identifying local flora and fauna
6. Interest in using the LANDSCAPE app for collecting monitoring data

### Assignment:

1. Complete thorough, on-the-ground inspections of protected properties and document any changes or stewardship concerns (encroachment, dumping/littering, vandalism, non-native invasive plant species, etc.)
2. Record and report any noteworthy plant and wildlife observations
3. Remove litter on site where reasonable
4. As needed, collect photos of property
5. Submit property monitoring reports to CCF staff. It is encouraged to record monitoring visit data in the LANDSCAPE app. Property monitors can install this app on their own phone or tablet or borrow CCF's iPad.

### Training:

Volunteers will be assigned a property or properties to monitor. You will watch a training video outlining the steps of property monitoring and how to utilize LANDSCAPE for recording monitoring visits. You will be provided with documents pertaining to the property and Julie or an AmeriCorps Member will discuss the boundaries of the property with you. If needed, Julie and/or AmeriCorps Member can provide a one on one demonstration of property monitoring and LANDSCAPE.

**Limitations:** Any maintenance tasks, beyond minor efforts such as trash pickup, need the permission of a staff member.

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Organization/Staff Approval

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date

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Volunteer Agreement

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date